

Draft	<b>New Alresford Town Council</b> <b>Full Council Meeting</b> held at the Arlebury Park 7.30pm Tuesday 15th March, 2016	Page 267
<b>Present</b>	<b>Cllrs:- S. Evans, L. Griffiths (Chair), B. Gower, S. Kerr-Smiley, B. Jeffs, E. Jeffs, S. Pinch, M. Power, A. Saunders. City Cllr: S. Cook. County Cllr. J. Porter</b>	
3359	<b>Apologies. Cllrs:- K. Barrett, City Cllr. Cook</b>	
3360	<b>Declarations of Interest on Agenda Items –</b>	
3360.1	<b>Name:</b> Cllr. Power <b>Type</b> Personal <b>Reason</b> Drives the Mini Bus for the Alresford Senior Citizen’s Lunch Club who were applying for a grant	
3360.2	<b>Name:</b> Cllr. B. Jeffs <b>Type</b> Personal <b>Reason</b> Helps at the Alresford & District who are applying for a grant.	
3360.3	<b>Name:</b> Cllr. E. Jeffs <b>Type</b> Personal <b>Reason</b> Helps at the Alresford & District who are applying for a grant.	
3361	<b>Minutes of Meeting - Minutes of Meeting held 16<sup>th</sup> February,2016</b> <b>Resolution:</b> To approve the Minutes of 16 <sup>th</sup> February, 2016 as true and accurate. <b>Proposed:</b> Cllr. Griffiths. <b>Seconded:</b> Cllr. Kerr-Smiley ( <b>AGREED</b> )	
3362	<b>Meeting adjourned</b> <span style="float: right;"><b>Public Participation</b></span> <b>Mr. R. Gentry</b> spoke on behalf of the New Alresford Town Trust grant application for funding towards the grass cutting of The Avenue. He explained that the Trust were asset rich but cash poor. He stated that Trust benefactors specified the service they were supporting and the Trust were duty bound to ensure that accounts accurately reflected their specified choice. A majority of donations were bequeathed to the Trust Mini Bus. There was however insufficient funding available for the on-going maintenance of the Avenue and the trust were seeking to fundraise for this work but there was an immediate need for funding to enable work to be carried out during the forthcoming year. Mr. Gentry went on to inform the council of the services and work carried out by the trust explaining the financial position of each enterprise. <b>Mr. Greenwood</b> spoke on behalf of the Alresford Literary Festival request for dedicated car parking on the day of the festival. He stated that he would be in a position to inform the council of exact numbers from tickets sold. He assured the Council that the festival was supplying both signage and Marshalls. <b>NATC</b> questioned whether Perins Car Park and Stratton Bates Recreation Park would be better alternatives. <b>Mr. Greenwood</b> stated there was no Perins field parking but Perins had approved designated parking for guest speakers. Ticket sales would dictate whether both Arlebury Park and Stratton Bates would be needed but it was considered that parking at Arlebury Park would be the preferred site as it would be easier for visitors to Alresford to locate the festival venue. <span style="float: right;"><b>Meeting reconvened</b></span>	
3363	<b>Finance</b>	
3363.1	<b>Payments - Resolution:</b> To approve February 2016 payments of £32,580.34 <b>Proposed:</b> Cllr. Spencer <b>Seconded:</b> Cllr. Power ( <b>CARRIED</b> ) <b>Abstained:</b> Cllr. Gower. There was a request for the report to display the expense account against each payment. It was explained that the report was system generated and the request would be dependent upon the system’s ability to produce this information. Clerk to investigate.	
3363.2	<b>Yr. to Date –</b> The actual close of year was in two weeks and provided no unforeseen major expenditure occurred the accounts would finish on target. The 15/16 reserves were below the required level and by all departments keeping strictly within their budget there would be a surplus to build reserves.	
3363.3	<b>Second Bank Account with Lloyds Plc</b> It was decided that all budget holding chairs together with the Vice Chair and current chair be added as signatories. These signatories would be in addition to Cllr. Spencer, Finance Chair and Julie Cleve, Finance Clerk. <b>Resolution:</b> To approve the following Cllrs as additional signatories to the Lloyds account, Cllr. Griffiths, Cllr. E. Jeffs, Cllr. Barrett, Cllr. Kerr-Smiley and Cllr. Evans. <b>Proposed:</b> Cllr. Power. <b>Seconded:</b> Cllr. Pinch ( <b>AGREED</b> ) Clerk to forward to all bank signatories the detailed information required by the bank.	
3363.4	<b>Grants. (Awarded in accordance with Free Resources S.137 LGA 1972)</b>	
3363.4.1	<b>Resolution:</b> To approve a grant of £1,250 to the New Alresford Town Trust towards the grass cutting of the Avenue. Grant to be award in the 16/17 Financial Year. <b>Proposed:</b> Cllr. Griffiths. <b>Seconded:</b> Cllr. Kerr-Smiley ( <b>CARRIED</b> ) <b>Abstained:</b> Cllr. Power. The Council asked that the Trust seek funding partners and instigate a sinking fund for this work. It was suggested that the funding for this enterprise be monitored during the forthcoming financial year and return to Council should the need for additional funding arise. Council and Mr. Gentry agreed that it would be beneficial to do a joint press release.	
3363.4.2	<b>Resolution:</b> To approve a grant of £826 to the Alresford Senior Citizens Lunch Club towards the weekly hire of the Methodist Church Hall. <b>Proposed:</b> Cllr. Power. <b>Seconded:</b> Cllr. Spencer ( <b>AGREED</b> )	
3363.4.3	<b>Resolution:</b> To approve a grant £950 to the Alresford & District Community Association towards the replacement of a stair lift. <b>Proposed:</b> Cllr. Power. <b>Seconded:</b> Cllr. Griffiths ( <b>AGREED</b> )	

3364	<b>Committee &amp; Working Party Reports</b>	
3364.1	<b>Recreation Committee</b>	
3364.1.1	<b>Resolution:</b> To approve the use of Arlebury Park and Stratton Bates as designated Parking locations for the Alresford Literary Festival on 4 <sup>th</sup> June. <b>Proposed:</b> Cllr. Griffiths. <b>Seconded:</b> Cllr. Kerr-Smiley <b>(CARRIED)</b> <b>Abstained:</b> Cllr. Power.	
3364.1.2	<b>Alresford Music Festival - Resolution:</b> To write to AMF requesting authorization to allow the NATC festival stall to be run by a 3 <sup>rd</sup> party charitable organisation. <b>Proposed:</b> Cllr. Griffiths. <b>Seconded:</b> Cllr. Spencer <b>(AGREED)</b>	
3364.2	<b>Environment Committee</b>	
3364.2.1	<b>Annual Litter Pick</b> – The Litter Pick had been advertised in the Forum and on all Noticeboards. There would be a safety briefing in the Car Park at 10.00 am on the 9 <sup>th</sup> April and water would be distributed to all volunteers. Additional organisations and their specified locations were given to the organisers.	
3364.2.2	<b>Closure of Recycling Centre</b> – It was reported that the proposal for the future of the recycling centre had been changed to reducing opening hours. A meeting of all neighbouring parishes affected by HCC proposals for this site to be convened. Clerk to organise.	
3364.2.3	<b>Dog Bin Invoices – Resolution:</b> To pay the WCC invoice of £4,550 for Dog Bin Emptying. <b>Proposed:</b> Cllr. Griffiths <b>Seconded:</b> Cllr. Spencer <b>(AGREED)</b>	
3364.2.4	<b>Resolution:</b> That WCC change existing red bins to dual purpose green bins with the exception of those red bins that have been designated as sole purpose dog bins. <b>Proposed:</b> Cllr. Griffiths. <b>Seconded:</b> Cllr. Spencer. <b>(AGREED)</b> A discussion took place as to whether there were one or two, red, designated dog bins to be retained. Clerk to investigate this.	
3364.3	<b>Tourism Committee – Nothing to report</b>	
3364.4	<b>Planning Committee</b> - It was reported that on the 24 <sup>th</sup> March two major planning applications would be forthcoming. One for Station Mill and the other for the Warwick Trailer site. The chair of Planning requested permission to speak at WCC Committee in respect of Warwick Trailers.	
3364.4.1	<b>Resolution:</b> For Cllr. Saunders to speak in respect of the Warwick Trailers application subject to a majority approval of the wording. <b>Proposed:</b> Cllr. Saunders <b>Seconded:</b> Cllr. B. Jeffs <b>(AGREED)</b>	
3364.5	<b>Facilities Working Party</b>	
3364.5.1	<b>Toilet Blockage</b> – It was reported that continued use of the ladies upper floor toilets resulted in the blocking of the toilets. This would be remedied by a direct mains feed. <b>Resolution:</b> To approve the cost of £180 to install a direct mains feed to the ladies upper toilets. <b>Proposed:</b> Cllr.Power. <b>Seconded:</b> Cllr: Pinch <b>(AGREED)</b>	
3364.5.2	<b>Changing Room showers</b> – A commercial plumber has been asked to advise why the changing rooms has low shower pressure which results in no hot water. Once the problem has been identified the Building Surveyor will be asked whether this is a fair analysis of the problem and the likely estimated cost to remedy the situation. – AWAITING QUOTE FROM COMMERCIAL PLUMMER	
3364.5.3	<b>Soakaway - Resolution:</b> To make improvements to the existing soakaway at the north-west corner of the Alresford Recreation Centre, based upon a maximum cost of £1,500. <b>Proposed:</b> Cllr. Barrett. <b>Seconded:</b> Cllr. Kerr Smiley <b>(AGREED)</b> It was noted that to enable this work to be carried out the Rugby Club container would need to be relocated. AWAITING SPECIFICATION AND QUOTE	
3364.6	<b>Finance Committee</b> – Minutes of this meeting to be forwarded.	
3364.6.1	It was reported that the committee had agreed to form a working party to look at all aspects of the ARC. (See Minute No.3367.3 & Minute No. 3367.3.1)	
3365	<b>Communication, Media PR -</b>	
3365.1	<b>Information Leaflet</b> – Cllr. Gower presented an information leaflet to Council and asked for feedback. Upon receipt of the feedback Cllr. Gower would organise the printing and distribution of the leaflet. <b>Resolution:</b> To approve £100 for the cost of printing the leaflet. <b>Proposed:</b> Cllr. Kerr-Smiley. <b>Seconded:</b> Cllr. Griffiths <b>(AGREED)</b>	
3366	<b>Alresford Recreation Centre</b>	
3366.1	<b>Resolution:</b> To set up a working party to investigate the booking procedure at the ARC, taking into account comparable booking fees for other village/town halls. (See Minute No. 3367.3 & Minute No. 3367.3.1)	
3366.2	<b>Resolution:</b> To create in conjunction with Arc Manager & Town Clerk a draft Business Plan for the ARC. (See Minute No. 3367.3 & Minute No. 3367.3.1)	
3366.3	<b>ARC Working Party</b> - The Council felt that the resolution to investigate booking procedures at the ARC and ancillary work together with the resolution to form an ARC business plan be included in and undertaken by ARC working party proposed by the Finance Committee as they be reviewing all aspects of the operation.	Page 268

3366.3.1	<b>Resolution:</b> To form a Working Party to look at all aspects of the ARC operation. Membership to include Cllr. Evans, Gower, Barrett, Kerr-Smile, A. Sauders, S. Kavanagh, J. Cleve, J. Witchard. <b>Proposed:</b> Cllr. Gower. <b>Seconded: Cllr. Griffiths (AGREED)</b> It was agreed that Cllr. Evans oversee the process as he had the experience to review findings. The process suggested was all findings and proposals be forwarded to Cllr. Evans for scrutiny to ensure feasibility. This suggest was agreed to be the best solution.	
3367	<b>LPP2</b> A discussion took place regarding the use of Open Space and the ring fencing of the funds which are associated to the Sun Lane site.	
3367.1	<b>Resolution:</b> For Cllr. Power to draft a letter regarding the ring fencing of funds and the criteria which would form Planning Application conditions of open space use. The letter to be approval prior to despatch. <b>Proposed:</b> Cllr. B. Jeffs. <b>Seconded: Cllr. Kerr-Smile (AGREED)</b>	
3367.2	<b>Resolution:</b> To form a working party to look at what needs the Open Spaces should fulfil to include access roots. Membership of the Working Party:- Cllrs. Gower, Kerr-Smile, Griffiths, B, Jeffs, E. Jeffs, S. Pinch and Barrett. <b>Proposed:</b> Cllr. Kerr-Smile. <b>Seconded: Cllr. Gower (AGREED)</b>	
3368	<b>Reports from Outside Bodies and County and City</b>	
3368.1	<b>WDALC – Resolution:</b> To pay WDALC subscription <b>Proposed:</b> Cllr. Griffiths <b>Seconded: Cllr. B. Jeffs (AGREED)</b>	
3368.2	Written reports were available from City Cllrs. – Cllr. Power reported back on the Seaward meeting. She informed the council that there were several inaccuracies that had since been rectified. The corrections included the inclusion of burial grounds. The removal of a path at Edward Terrace. It was reported that a much deserved national award had been received by WCC Housing.	
3369	<b>Meeting Schedule – Thursday 31<sup>st</sup> March 7.30 Main Hall ANNUAL TOWN MEETING (ATM)</b> <b>Full Town Meeting</b> Tuesday 19 <sup>th</sup> April, 2016, 7.30 ARC, Lower Meeting Room.	
3370	<b>Exempt Business Resolution:</b> To exclude Public and Press in accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972 S100A . <b>Proposed:</b> Cllr. Griffiths. <b>Seconded:</b> Cllr. Power <b>(AGREED)</b> . Under discussion Staff Contracts	
	<b>Meeting Closed 9.15</b>	
	Chairman’s Signature..... Date.....	Page 269