

Draft	<b>New Alresford Town Council</b> <b>Annual Town Council Meeting followed by the Full Council Meeting</b> held at the Arlebury Park 7.30pm Thursday 19th May, 2016	Page 272
Present	<b>Cllrs. Barrett, Evans, Gower, Griffiths, B. Jeffs, E. Jeffs, Kerr-Smiley, Pinch, Power, Saunders, Spencer</b> <b>Retired City Cllr. Cook, County Cllr. Porter</b>	
Apologies	<b>City Cllr. Kim Gottlieb</b>	
	City Cllr. Simon Cook retired from the office as a City Council in May, 2016. The Council asked Mr. Cook to attend the meeting in order to present him with a token of their appreciation for the work he has undertaken for the Alresford Community during his many years as both a Town and City Council. Mr Cook thanked the Council for the gift and spoke of his time in public office.	
	<b>ANNUAL TOWN COUNCIL MEETING</b>	
3391	<b>Nominations for Chairs</b>	
3391.1	<b>Nominations for Chair</b> <b>Cllr. Griffiths Proposed:</b> Cllr. Spencer <b>Seconded:</b> Cllr. B. Jeffs <b>Cllr. Barrett Proposed:</b> Cllr. Saunders. <b>Seconded:</b> Cllr. Kerr-Smiley <b>Result:</b> 6 Votes Cllr. Griffiths. 4 Votes Cllr. Barrett. 1 Vote of Abstention <b>Cllr. Griffiths was declared the chair for 2016/17</b>	
3391.1.1	<b>Chair's Declaration of Acceptance of Office</b> - Cllr. Griffiths signed the declaration of acceptance of office.	
3391.2	<b>Nominations for Vice Chair</b> <b>Cllr. E. Jeffs Proposed:</b> Cllr. Griffiths <b>Seconded:</b> Cllr. Kerr-Smiley <b>Cllr. Power Proposed:</b> Cllr. Saunders. <b>Seconded:</b> Cllr. Barrett <b>Result:</b> 6 Votes Cllr. E. Jeffs 5 Votes Cllr. Power <b>Cllr. E. Jeffs was declared the vice- chair for 2016/17</b>	
3391.3	<b>Nominations for Finance Chair:- Cllr. Spencer</b> <b>Resolution:</b> To elect Cllr. I. Spencer as Chair of Finance. <b>Proposed:</b> Cllr. Griffiths. <b>Seconded:</b> Cllr. E. Jeffs <b>(AGREED). Cllr. Spencer was elected and declared the Finance Chair for 2016/17</b>	
3391.4	<b>Nomination for Recreation Chair :- Cllr. Barrett</b> <b>Resolution:</b> To elect Cllr. Barrett as Chair of Recreation. <b>Proposed:</b> Cllr. Griffiths <b>Seconded:</b> Cllr. Power <b>(AGREED). Cllr. Barrett was elected and declared Recreation Chair for 2016/17</b>	
3391.5	<b>Nominations for Environment Chair:- Cllr. Kerr-Smiley</b> <b>Resolution:</b> To elect Cllr. S. Kerr-Smiley as Chair of Environment. <b>Proposed:</b> Cllr. Griffiths. <b>Seconded:</b> Cllr. E. Jeffs <b>(AGREED) Cllr. Kerr-Smiley was elected and declared Environment Chair for 2016/17</b>	
3391.6	<b>Nominations for Tourism Chair:- Cllr. Evans</b> <b>Resolution:</b> To elect Cllr. S. Evans as Chair of Tourism. <b>Proposed:</b> Cllr. Griffiths. <b>Seconded:</b> Cllr. Kerr-Smiley <b>(AGREED). Cllr. Evans was elected and declared Tourism Chair for 2016/17</b>	
3391.7	<b>Nominations for Planning Chair:- Cllr. Saunders.</b> <b>Resolution:</b> To elect Cllr. A. Saunders as Chair Of Planning. <b>Proposed:</b> Cllr. Kerr-Smiley. <b>Seconded:</b> Cllr. Spencer. <b>Cllr. Saunders was elected and declared Planning Chair for 2016/17</b>	
3392	<b>Membership of Committees 2016/17.</b> <b>Resolution:</b> To ratify the Committee memberships for 2016/17 <b>Proposed:</b> Cllr. B. Jeffs <b>Seconded:</b> Cllr. Kerr-Smiley <b>(AGREED)</b> <b>Executive Committee</b> (Chair /Vice-Chair/Budget holding Chairs) <b>Finance Committee</b> (Chair of Committee – <b>Cllr. Spencer</b> / Chair /Vice-Chair/Budget holding Chairs) <b>Recreation Committee</b> ( <b>Cllrs. Barrett</b> /Gower/E. Jeffs /B. Jeffs/Power) <b>Environment Committee</b> (Cllrs. B. Jeffs/E.Jeffs/ <b>Kerr-Smiley</b> /Pinch/Power/Saunders) <b>Planning Committee</b> (Cllrs. Gower/B. Jeffs/ Pinch/ <b>Saunders</b> /Spencer) <b>Tourism Committee</b> (Cllrs. <b>Evans</b> /Gower/ Griffiths/B. Jeffs /E. Jeffs/Kerr-Smiley/Saunders) <b>Facilities Sub-Committee</b> (Cllrs. Barrett/Griffiths/B. Jeffs/Kerr-Smiley/Power/Saunders/Spencer) <b>Communications Working Party</b> (Cllrs. Gower/Barrett/Kerr-Smiley/Spencer)	
3393	<b>Appointment of representatives to Outside Bodies</b>	
3393.1	<b>Winchester District Association of Parish and Town Councils (WDAPTC) and Hampshire Association of Local Councils. (2 Cllrs.)</b> - Cllr. B.Jeffs and Cllr. A. Saunders <b>Resolution:</b> To elect B. Jeffs and Cllr. A. Saunders as appointed NATC representatives on both WDAPTC and HALC. <b>Proposed:</b> Cllr. Griffiths <b>Seconded:</b> Cllr. Power <b>(AGREED).</b>	
3394	<b>Declarations Of Interest Forms:</b> - Completed forms were given to the Clerk. Those outstanding to be forwarded to the Clerk.	

**FULL TOWN MEETING**

3395	<b>Declarations of Interest on Agenda Items</b>	
3396	<b>Name:</b> Cllr. Pinch <b>Type</b> Personal <b>Reason</b> Cllr. Pinch is a member of rotary who are asking for storage <b>Item</b> Storage at Arlebury Park.	
3396.1	<b>Name:</b> Cllr. Pinch <b>Type</b> Personal <b>Reason</b> Cllr. Pinch is a member of Rotary who run Apple Day <b>Item</b> A Rotary request to use Arlebury Park as a venue for Apple Day.	
3396.2	<b>Name:</b> Cllr. Kerr-Smiley <b>Type</b> Personal <b>Reason</b> Cllr. Kerr-Smiley works for Charters Estate Agent who may be instructed to sell houses on the elected LPP2 site. <b>Item</b> LPP2 update.	
3396.3	<b>Name:</b> Cllr. Kerr-Smiley <b>Type</b> Personal <b>Reason</b> Cllr. Kerr-Smiley is a friend of the Scout's leader who is applying for storage space. <b>Item</b> Storage at Arlebury Park.	
3396.4	<b>Minutes of Meeting held 19<sup>th</sup> April, 2016 Resolution:</b> To approve the Minutes of 19 <sup>th</sup> April, 2016 as true and accurate. <b>Proposed:</b> Cllr. Power. <b>Seconded:</b> Cllr. Spencer <b>(AGREED)</b> .	
3397	<b>Public Participation meeting adjourned</b> <b>Mr. B. Page</b> – Reported that the closure of the Perins Footpath would result in an unsafe route to school for pupils. He felt that Perins had not adequately consultation on the closure. He asked whether the Council could do anything about this. <b>NATC</b> Had no leverage but would write to the school. <b>Cllr. Porter</b> stated that the academy were following regulations regarding safeguarding of children. She also felt that the date for the return of funding given towards the safer route to school footpath had expired. <b>NATC</b> considered that a letter suggesting a gate be installed, to be locked during school times, could resolve the situation. A further concern was raised relating to access to the Open Air Public Gym which had been awarded funding from Open Spaces on condition that the equipment could be freely accessible to the Public. <b>Mrs. J. Field</b> The Alresford Society had been asked to contribute towards the Town Survey. She pointed out that the survey was productive as an annual benchmarking exercise. <b>NATC</b> This was the intention of the Survey, which carried an initial high cost but involved smaller annual costs to carry out the annual benchmarking. <b>Mr. R. Atkins</b> Congratulated the new City Cllrs. He stated that the Trust's independence from the Council had proven to be beneficial. He informed the meeting that the NATT accounts were available for view. He expanded on the various activities of NATT and the funding needs of their projects. He stated that the Trust was looking to acquire an additional mini bus. <b>meeting reconvened</b>	
3398	<b>Finance</b>	
3398.1	<b>Payment Procedures</b> – It was reported that the way of presenting and reporting payments was in a transitional stage. It was explained that where there was a blank date payments had yet to be paid. In accordance with Finance Regulations Invoices were paid in accordance with payment terms which correlated to the Invoice dates. Direct Debits and Salaries were paid as the payment of these items were approved annually. Unpaid invoices would not appear on the Finance reports. It was asked that unpaid invoices be put onto SAGE as accruals each month thereby allowing them to appear on the year to date figures.	
3398.2	<b>ARC Finances</b> It was felt that the a single month is not representative of the ARC financial situation but that a comparison to the previous year's months total is a valid way of analysing a financial trend.	
3398.3	<b>Payments Resolution:</b> To approve payments for April 2015 of £34,375.58 <b>Proposed:</b> Cllr. Power. <b>Seconded:</b> Cllr. Griffiths <b>(CARRIED)</b> . Cllr. Barrett, Gower, Saunders <b>(ABSTAINED)</b>	
3398.4	<b>Year End Accounts</b> – Year End is being completed. The Internal Auditor could not inspect the accounts due to illness and BDO had been informed of the situation	
3398.5	<b>Lloyds 2<sup>nd</sup> Bank Account Resolution:</b> To approve all elected NATC Cllrs. as signatories of the Lloyds Bank Account. <b>Proposed:</b> Cllr. Spencer. <b>Seconded:</b> Cllr. B. Jeffs. <b>(AGREED)</b> Clerk to despatch form for requisite details to all Cllrs.	
3399	<b>Committee Reports</b>	
3399.1	<b>Recreation</b>	
3399.1.1	<b>Resolution:</b> NATC to allow Girl Guides/Rotary to place a storage container on the area of hard standing at Arlebury Park, next to the football garage. The container is to be painted green. Girls Guides/Rotary to be responsible for the safe installation of the container, including ensuring that repairs are carried out to the football fencing, should that be damaged during the installation. NATC will not take any responsibility for the insurance of the container or its contents. . <b>Proposed:</b> Cllr. Power. <b>Seconded:</b> Cllr. Spencer <b>(AGREED)</b> . It was considered that there may be criticism regarding the appearance of the container. A suggestion was made that Beech whips would shield the container the Clerk was asked to wrote to Rotary to ascertain whether they would supply and plant a Beech hedge.	Page 273

3399.1.2	<b>Football Club</b> The Football club could be relegate to a lower division which negates the necessity of some Wessex League requirements. Added to this the Club was now under new management. It was felt if the team played at a lower level this year there remained the possibility that they could achieve Wessex League Level in the near future and the current site provisions should not therefore be altered.	
3399.2	<b>Environment</b>	
3399.2.1	<b>Closure of HWRC (Update)</b> – It was reported that the closure had been published on social media and had received an active response. <b>Resolution:</b> For the Town Council as a body to write a letter objecting to the closure of the Household Waste Recycling Unit. <b>Proposed:</b> Cllr. Power. <b>Seconded:</b> Cllr. Kerr-Smilely. Cllr. Kerr-Smilely to draft the letter and forward to the Clerk for despatch prior to the deadline date. It was reported that many residents considered that the consultation was flawed.	
3399.2.2	<b>Perins Footpath Closure</b> It was felt that a letter be sent asking Perins intention regarding access to the footpath and explain concerns for children’s safe access and access to the Public Open Spaces Gym <b>Resolution:</b> To write a letter to Perins asking for detail of the closure and explaining the public concerns for children safety and access to the Open air Gym. <b>Proposed:</b> Cllr. Power <b>Seconded:</b> Cllr. Kerr-Smilely ( <b>AGREED</b> )	
3399.3	<b>Tourism</b>	
3399.3.1	<b>Millennium Trail</b> – It was reported that the flooding of the Millennium Trail footpath had been reported to HCC. It was felt that the damage had become hazardous and it had highlighted the extreme need for a new path. Cllr. Porter stated that an overall strategy for the repair/replacement path was required. The Council initially was asked to identify the type of surface. The actions taken was reported to the Council and the path was being monitored daily. <b>Resolution:</b> For the new surface of the Millennium Trail to remain as is, light gravel. <b>Proposed:</b> Cllr. Power. <b>Seconded:</b> Cllr. Kerr-Smilely ( <b>AGREED</b> ) It was felt the requirement of the surface be durability, accessibility, cost effective and buggy and wheelchair friendly.	
3399.4	<b>Facilities</b>	
3399.4.1	<b>Replacement boiler Updated.</b> Quotes remained outstanding and the Clerk reported new quotes would be sought from the Buywithconfidence website which was the listed contractors utilised and recommended by both HCC and WCC.	
3399.4.2	<b>Soakaway Update .</b> Quotes remained outstanding and the Clerk reported new quotes would be sought from the Buywithconfidence website which was the listed contractors utilised and recommended by both HCC and WCC.	
3400	<b>Alresford Recreation Centre</b>	
3400.1	<b>Resolution:</b> To move the information leaflet stand to the ARC lobby. <b>Proposed:</b> Cllr. Griffiths. <b>Seconded:</b> Cllr. Pinch ( <b>AGREED</b> ).	
3400.2	<b>Resolution:</b> To approve Rotary using the ARC Car Park for Apple Day 9 <sup>th</sup> October. <b>Proposed:</b> Cllr. Power. <b>Seconded:</b> Cllr. Spencer ( <b>AGREED</b> )	
3401	<b>LPP2</b>	
3401.1	<b>Open Space Update</b> – A meeting with the Wild Life Trust was scheduled to inform on the possibilities on the Sun Lane Open Space area. It was considered that the Open Space Needs group should be reconstituted to investigate the Sun Lane Open Space. Seaward had requested a meeting with the Council to discuss the sites Open Space. <b>Resolution:</b> To reconstitute an Open Space Needs Group to investigate the Sun Lane site and subsequently to meet with Seaward. <b>Proposed:</b> Cllr. Kerr-Smilely. <b>Seconded:</b> Cllr. Power ( <b>AGREED</b> )	
3402	<b>Reports from Outside Bodies- None</b>	
3403	<b>Meetings</b>	
3403.1	<b>Meeting Schedule: Resolution:</b> To approve the 2016/17 Meeting Schedule. <b>Proposed:</b> Cllr. B. Jeffs. <b>Seconded:</b> Cllr. Barrett ( <b>AGREED</b> ).	
3403.2	<b>Next Meeting:</b> Tuesday 21st June, 2015, 7.30 Lower Meeting Room, ARC	
3404	<b>County City and Police Reports</b>	
3404.1	A joint written report from City Councillors. <b>County Councillor Jackie Porter</b> reported that she would be concentrating on the Alresford Millennium Trail. She reported that there would be no more traffic management work carried out by HCC. She also informed Council that there was a deficiency in Pre-School spaces for 0-2 yr olds and with the closure of the children’s centre she was investigating what could be done to rectify this shortage. She stated that with academies HCC lose control and this was the situation with Perins.	Page 274

3405	<b>Exempt Business – ARC Bar</b> <b>Resolution:</b> To exclude Public and Press in accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972 S100A . <b>Proposed:</b> Cllr. Power. <b>Seconded:</b> Cllr. Spencer <b>(AGREED)</b> .	
	<b>Meeting Closed 9.40</b>	<b>Page 275</b>
	Chairman’s Signature.....Date.....	