



New Alresford Town Council

FULL TOWN COUNCIL MEETING

MINUTES OF THE MEETING OF NEW ALRESFORD TOWN COUNCIL held on TUESDAY 20th September, 2016 at 7.30PM in the Alresford Recreation Centre, Alresford

	In Attendance	Apologies	Absent
Cllr Barrett	✓		
Cllr Evans	✓		
Cllr Griffiths	✓		
Cllr Gower	✓		
Cllr B Jeffs	✓		
Cllr Jeffs	✓		
Cllr Kerr-Smiley	✓		
Cllr Pinch	✓		
Cllr Power	✓		
Cllr Saunders	✓		
Cllr Spencer	✓		

Also present: Stevie Kavanagh- Town Clerk, Julie Cleeve-Finance Clerk, and members of the public.

Apologies were received from Jackie Porter- Winchester City Councillor

- 3433** **To confirm the minutes of the meeting held on 19th July 2016**
Resolution: To approve the minutes of the meeting held on 19th July 2016 were signed as a true record of the meeting. **Proposed:** Cllr. Power.
Seconded: Cllr. B. Jeffs (**AGREED**)
- 3434** **To receive Declarations of Interest on Agenda Items**
3434.1 **Name:** Cllr. Kerr- Smiley. **Type:** Personal **Item:** Open Spaces relating to purchase/Sale of Old Scout Hut. **Reason:** Cllr. Kerr-Smiley is employed by a local estate agent.
- 3434.2** **Name** Cllr. Griffiths. **Type:** Personal **Item:** New Bus Stops on Bishop Sutton Road. **Reason:** Cllr. Griffiths resides on the Bishop Sutton Road
- 3435** **To open the meeting to members of the public for Public Participation**
The standing orders were suspended for this part of the meeting to allow members of the public to speak
There were 2 members of the public in attendance
Items raised were:
Parking in Alresford
Cross-charging of floodlights

- 3436 Finance**
The payments as listed in Appendix A were approved for payment.
Resolution: To approve July payments of £53,637.95.
Proposed: Cllr. Power. **Seconded:** Cllr. E. Jeffs.
Objections: (4) Cllr. Barrett, Cllr. Gower, Cllr. Kerr-Smiley, Cllr. Saunders
(CARRIED)
- 3436.1** **Resolution:** To approve August payments of £39696.71
Proposed: Cllr. Power. **Seconded:** Cllr. Pinch
Objections: (4) Cllr. Barrett, Cllr. Gower, Cllr. Kerr-Smiley, Cllr. Saunders
(CARRIED)
- 3436.2** The current financial situation was **NOTED** with the balances of the Accounts being
Current Account: July £182,094.98
Clerk's impress Account: July £2,866.69
Current Account: August £148,370.08
Clerk's impress Account: August £11,517.93
Resolution: For Bank Reconciliations to be countersigned by Cllrs. Cllr. signatories to vary. **Proposed:** Cllr. Power. **Seconded:** Cllr. Barrett
(AGREED)
- 3436.3** The bank reconciliation was **NOTED** and **ACCEPTED**
- 3436.4** The ARC petty cash was **APPROVED**
All Financial reports can be found as Appendix B
- 3436.4** It was **noted** that the August year to date figures reflected the ARC had not met their budget by £13,000. It was proposed that an ARC subcommittee investigate.
- 3436.5** Accountant, Teresa Wells, to advise on best practice for when to designate funding to earmarked reserves.
- 3436.6** It was reported that the cost of providing an accurate balance sheet at £950 was too high, and council agreed we could do without this.
Cllr Mrs Power updated the Town Council on the management of Accounts.
- 3437** **Resolution:** To approve the Sage annual renewal Direct Debit of £423.60
Proposed: Cllr. Power. **Seconded:** Cllr. Evans **(AGREED)**
- 3438** **Resolution:** To approve the Bridger Security Annual Renewal £798.
Proposed: Cllr. Power. **Seconded:** Cllr. Evans **(AGREED)**
- 3439 Committee Reports**
- 3439.1 Recreation Committee**
- 3439.1.1** The Recreation committee to carry out a walk about of grounds and parks.
RESOLVED
- 3439.2 Environment Committee**
- 3439.2.1** **Resolution:** To approve Cllr. B. Jeffs to organise and advertise a Litter Pick in November. Cllr. B. Jeffs to advise of elected date.
Proposed: Cllr. B. Jeffs. **Seconded:** Cllr. Pinch **(AGREED)**
- 3439.2.2** **Resolution:** To ratify the joining of the lengths man scheme
Proposed: Cllr. Barrett. **Seconded:** Cllr. Griffiths **(AGREED)**
- 3439.2.3** **Resolution:** To approve Cllr. B. Jeffs as the Cllr. nominated to provide the lengths man with a schedule. Cllr. B. Jeffs authorised to initiate the 1st schedule for day one. The annual schedule to be ratified.
Proposed: Cllr. Barrett **Seconded:** Cllr. Griffiths **(AGREED)**
- 3439.2.4** **Resolution:** For NATC to write to HCC, copying Stagecoach, requesting new bus stops be installed on the 64 bus route, east & west bound on the Bishops Sutton Road, near Long Barn.
Proposed: Cllr. E. Jeffs **Seconded:** Cllr. Pinch **(AGREED)**

- 3439.3 Tourism Committee**
There was no update received
- 3439.4 Planning Committee**
- 3439.4.1 Resolution:** To nominate Cllr. Saunders as the elected Cllr to attend the meeting on the Dean development. **Proposed:** Cllr. Power **Seconded:** Cllr. Pinch **(AGREED)**
- 3439.5 Facilities Committee**
- 3439.5.1 Resolution:** To ratify the additional expenditure of £350 for Borehole scans. **Proposed:** Cllr. Spencer **Seconded:** Cllr. Power **(AGREED)**
- 3439.6 Finance Committee**
- 3439.6.1 Resolution:** To ratify the Financial Regulations retrofitted with advice from HALC. **Proposed:** Cllr. Power **Seconded:** Cllr. Spencer **(AGREED)**
- 3439.6.2 Resolution:** To approve the ARC Committee as subcommittee of the Full Council. **Proposed:** Cllr. Power **Seconded:** Cllr. Pinch **(AGREED)**
- 3439.6.3 Resolution:** To approve the Terms of Reference for the ARC subcommittee. **Proposed:** Cllr. Power. **Seconded:** Cllr. B. Jeffs **(AGREED)**
- 3439.6.4 Resolution:** To approve the following 4 Cllrs. as members of the ARC subcommittee Cllr. B. Jeffs, Cllr. Griffiths, Cllr. Power, Cllr. Saunders **Proposed:** Cllr. Kerr- Smiley **Seconded:** Cllr. B. Barrett **(AGREED)**
- 3439.6.5 Resolution:** To approve the Cllr. B. Jeffs as Chair of the ARC subcommittee. **Proposed:** Cllr. Kerr- Smiley **Seconded:** Cllr. B. Barrett **(AGREED)**
- 3439.6.6** It was **resolved** that the Recreation Committee would review the Groundsman's contract on 28th September and advertise the contract for tender.
- 3440 Alresford Recreation Centre**
- 3440.1 Proposed:** Cllr. Griffiths **Seconded:** Cllr. Kerr-Smiley **(AGREED)**
Resolution: To spend no more that £500 on fixing the floor inside the bar.
- 3440.2 Proposed:** Cllr. Evans. **Seconded:** Cllr. Power **(AGREED)**
Resolution: To spend no more than £700 (Inc. VAT) on new blinds in the main hall upstairs meeting room. **Proposed:** Cllr. Evans. **Seconded:** Cllr. Kerr-Smiley **(AGREED)**
- Procedures**
- 3441 Resolution:** That all Committee minutes be ratified by Full Town Council at the next available meeting after the scheduled meeting. **(FAILED)**
- 3441.1 Resolution:** To agree that all Agenda items be accompanied by paperwork 3 working days prior to the scheduled meeting and that only published Agenda items be discussed. **Proposed:** Cllr. Griffiths **Seconded:** Cllr. Evans **(AGREED)**
- 3441.2 Resolution:** To appoint a Cllr. and officer to oversee delivery of actions at the time resolutions are agreed. **Proposed:** Cllr. Griffiths **Seconded:** Cllr. Power **(AGREED)**
- 3441.3 Resolution:** To approve the revised Committee Structure. **(Resolved)**
- 3441.4 Resolution:** For a new meeting schedule to be adopted in January to reflect the revised Committee's meeting requirements. **(Resolved)**
- 3441.5** Clerk to circulated revisions made to Committee Structure and a proposed calendar of meetings.

Open Spaces

- 3442**
3442.1 **Resolution:** For the Open Space Survey to remain open for 2 additional weeks from today. A report based on the Survey will be compiled by NATC on the required uses for the Sun Hill Open Space. The report to be sent to Winchester Strategic Planning (S.Opacic), NATC City Cllrs and County Cllr. Jackie Porter. **Proposed:** Cllr. Kerr-Smiley **Seconded:** Cllr. B. Jeffs **(AGREED)**

Reports County Cllr. City Cllrs. and Police

- 3442** Written reports were received by both City Cllrs. and the County Cllr. Jackie Porter. City Cllr. Griffith informed the council that NatWest mobile bank would be parked in Broad Street every Wednesday from 10.30-12.00 commencing 19th October.

Meeting

- 3443** The next Full Council meeting is scheduled to be held on 19th October, 2016 7.30 at the Alresford Recreation Centre.

Exempt Business

- 3444** Resolution: To exclude Public and Press in accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972 S100A **Proposed:** Cllr. Griffiths. **Seconded:** Cllr. Power **(AGREED)**
Exempt meeting to discuss the ARC Bar and the Staffing Committee.

