



New Alresford Town Council

To all members of New Alresford Town Council Staffing Committee

You are hereby summoned to a meeting of the New Alresford Town Council to be held at 6.00pm on 27th February 2018, at the Town Council Offices, Alresford

To all public and press

You are welcome to attend and address the Town Council only during public participation session on matters relevant to the Town Council. You may submit comments on the agenda to the Clerk prior to the meeting.

K. Ross

Locum Town Clerk

Tel: 01962 732079

Email: tclerk@newalresfordtc.org.uk

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| 180201 | To elect a chairman for the ensuing municipal year |
| 180202 | To receive and accept apologies for absence |
| 180203 | To receive Declarations of Interest on Agenda Items |
| 180204 | To sign the minutes of the staffing meeting held in December |
| 180205 | To review and discuss and the current situation with NATC Office Staff |
| 180206 | To discuss the process for the employment of the clerk position |
| 180207 | To set a timescale and plan for office staff reviews |
| 180208 | To agree the procedure for communication between the SC Committee and NATC Office staff |
| 180209 | To agree a plan to recruit an RFO for NATC |
| 180210 | To consider the employment of a cleaner |